

**BHARAT SANCHAR NIGAM LIMITED**

(A Government of India Enterprise)

CHENNAI TELEPHONES

ELECTRONIC CLEARING SERVICE (DEBIT CLEARING) -MANDATE FORM

BSNL (LAND LINE) USER CODE: 6009008

CUSTOMER'S NAME																						
TELEPHONE ACCOUNT No. (As Printed in the Telephone Bill)																						
TELEPHONE NO.																						
BANK NAME			BRANCH NAME				BANK MICR CODE															
A/C TYPE - A/C CODE			CORE BANKING ACCOUNT NUMBER																			
SB - 10	CA - 11	CC - 13																				
A/C HOLDER'S NAME :																						
Mobile Number																						
E-mail ID																						
I/We hereby opt to receive telephone bill through the above E-mail (see instruction 12)																	YES / NO (Strike whichever is not applicable)					

I/We being the subscriber(s) of above telephone number(s) hereby express my/our willingness to settle the payment of regular telephone bills of the telephone connections referred to above through participation in E.C.S of National Clearing Cell of Reserve Bank of India, Chennai and hereby authorise Accounts Officer (ECS), Chennai Telephones to raise the debits on such regular telephone bills as referred to above through this scheme electronically for adjustment against credit in my/our above Account No. I have read the instructions and submit this ECS mandate.

I/We have given today standing instructions to my/our Bank

Customer's Address: _____

(Signature of Customer)

Date :

Copy of Mandate received & accepted and necessary entries made in the system {BSNL (Land line) user code: **6009008** }**NAME OF CUSTOMER IN BLOCK LETTERS**

*(Signature of A/c Holder)

NAME OF A/C HOLDER IN BLOCK LETTERS* In case name of **Customer** differs from that of A/c holder.**Banker's Seal & Signature****Documents attached:** (1). Photostat copy of cheque leaf (2). Photostat copy of latest paid bill**To**

THE ACCOUNTS OFFICER (ECS)
BSNL, CHENNAI TELEPHONES,
FLOWER BAZZAR TELE EXNG BUILDING,
No.1, NSC BOSE ROAD, CHENNAI 600001.
TEL NO :044-25346173/74: FAX:25350013

INSTRUCTIONS

1. The Electronic Debit clearing Scheme (ECS), operated by Reserve Bank of India, provides the subscriber an option of paying Telephone bills through their Bank Accounts.
2. The subscriber's Bank Account will be debited right on the pay by date without any additional charge. No payment instrument need be issued as at present.
3. Debit instructions will be issued by Chennai Telephones electronically to the Reserve Bank of India who will supply a debit report to the Bank with which the subscriber maintains the specified Account. The Branch will debit the subscribers Account on the pay by date of the Bill and indicate the debit entry as 'ECS' in the pass book/statement of Accounts.
4. A specific entry "**Dear ECS customer, This bill is for information only. Payment will be received from your bank account**" will appear on the regular bill for the ECS subscribers. The subscriber will continue to receive the bills as usual. Till the bill is received with the above indication, payment should be made by cheque/cash/DD as at present. For inclusion of any additional Telephone No.in ECS, the ECS subscriber has to submit (i) A letter indicating the existing Telephone No. and (ii) A copy of the bill for the Telephone to be included.
5. BSNL will not be held responsible for any ECS return by your bank. If the ECS debit is returned by your Bank, Bank charges, as applicable, will be charged in your next bill and the telephone is also liable for disconnection for non payment.
6. If there is any complaint with regard to the bill including EMC, the subscriber has to send the complaint to the concerned AO(TR) immediately, so that AO(TR) will be in a position to rectify the bill if necessary and note down the revised amount for debit clearance.
7. In case of abnormal excess meter complaint, the bill payment may be stopped by giving intimation to this office immediately. However, the subscriber should contact the concerned AO(TR) for further instructions within pay and date in connection with the settlement of the telephone bill.
8. In case of non-receipt of bill, the subscriber can arrange to get a duplicate bill from the concerned area office.
9. This would be an additional mode of payment and will be optional. The subscribers have the right to withdraw from ECS by giving an advance notice. If the telephone line is permanently closed/surrendered, the same may be informed to this office to delete the telephone number from ECS.
10. To participate in the new payment system, the Mandate form duly filled in should be endorsed by the Bankers for having accepted the standing instructions.
11. The original mandate form endorsed by the Bank may be submitted along with (1) copy of cheque leaf (2) copy of the latest telephone bill. If cheque leaf is not available, copy of the front page of the pass book clearly indicating the Account No. may be enclosed. In such cases, the Bank Manager may be requested to furnish the 9 digit MICR code in the mandate form. The Mandate form completed in all respects may be sent by post or in person to the address mentioned below.

Sr. Accounts Officer (ECS&BT)
BSNL, Chennai Telephones
Flower Bazaar TE Bldg.,II floor,
No1., NSC Bose Road, Chennai 600 001
Phone: 2534 6173 / 2534 6174