



**BHARAT SANCHAR NIGAM LIMITED**

(A Government of India Enterprise)

V Floor, O/o.GM (S&M) – CM, Annaroad Telephone Exchange,  
No.10, DAMS Road, Chennai 600002.

From: AGM (S&M)–CM,  
5<sup>TH</sup> Floor, ARD Tele Exge,  
Bharat Sanchar Nigam Limited,  
No. 10 DAMS Road, Chennai – 600002.

To, 1. M/s.Syscom Corporation Ltd.  
2. M/s.Sharon Solutions Ltd  
3. M/s.Gemalto Smart cards Pvt.Ltd  
4. M/s.Eastcompeace India Pvt. Ltd.

**Tender No.: GM(S&M)-CM/SIM Cards/T-001/2020-21 issued on 01-09-2020**

**Sub:** - Tender document for seeking financial quotes from Empaneled vendors for supply of 4G USIM Cards for Chennai Telephones.

Please find enclosed the tender document in respect of above mentioned tender which contains the following.

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If interested, kindly submit your bid offers online through e-tendering portal on or before date & time specified in Clause 6 of detailed NIT.

-Sd/-

**AGM (S&M)-CM**

**Tel.:** 044-2851 9993, **FAX:** 2852 7711

**e-Mail:** [marketingchennai08@gmail.com](mailto:marketingchennai08@gmail.com)

## SECTION – 1

### DETAILED NOTICE INVITING TENDER (DNIT)

1. Digitally sealed online financial (price) bids are invited on behalf of CGM, BSNL, Chennai Telephones in Single Stage Bidding and single stage Opening using one Electronic Envelope (Financial) from the empaneled bidders for supply of following Items:

S. No.	Name of the Item/ Work	Estimated Quantity (Nos.)	EMD Bid security
1)	128K 4G Nano Repluggable USIM card (2FF+FF+4FF) with Celltick Ver 15.1 or above.	6,00,000	INR 3,34,000/-

**Note 1:** BSNL Chennai Telephones intends to procure the item noted above.

The quantity stated above are estimated and BSNL reserves the right to vary the quantity to the extent of -25 % to +25 % of specified quantity at the time of award of the contract i.e. APO without any change in unit price or other terms & conditions.

**Note 2:** 20% of the Estimated Quantity/requirement in this tender Enquiry can be earmarked for procurement from the eligible Micro & Small Enterprises (MSEs). However, in case eligible Micro & Small Enterprises (MSEs) bidder(s) are not available then this quantity would be de-reserved & procured from successful bidder.

**2. Availability of Tender Document:** Tender document can be obtained by downloading it from the website "[www.chennai.bsnl.co.in](http://www.chennai.bsnl.co.in)". The Physical copy of the Tender document for Financial Quote would not be available for sale.

For e-bidding, the same tender document shall be uploaded on e-tender portal after issue of clarifications to pre-bid queries, if any, and shall have to be downloaded by bidders from e-tender portal as a part of process of bid submission on e-tender portal (<https://www.tenderwizard.com/BSNL>). Also refer Section 4 of tender document.

2.1 The bidders downloading the tender document are required to submit the tender fee amount through DD/ Banker's cheque along with their tender bid failing which the tender bid shall be rejected.

The DD/ banker's cheque of an amount of **Rs 2,360/- (Rupees two Thousand three hundred and sixty only)** inclusive of 18% GST shall be drawn from any Nationalized / Scheduled Bank in India and made in favour of "**ACCOUNTS OFFICER (Cash), BSNL, CHENNAI TELEPHONES**" and payable at **CHENNAI** and has to be submitted offline towards Tender Document Fee.

2.2 The tender documents shall be issued free of cost to MSE bidders on production of requisite proof in respect of valid certification from MSME for the tendered item.

2.3 M/s Syscom Corporation Limited has been empanelled against BSNL's tender No. **CA/CM / Empanelment- SIM Cards/T-483/2014** issued on 30-09-14 and opened on 11-11-2014. M/s Sharon solutions Limited has been empanelled against BSNL's tender No. **CA/CM / Empanelment- SIM Cards/T-496/2014** issued on 24-12-14 and opened on 14-01-2015 and **Extn Letter No.57-355/CMTS GSM-II/Genl. Corr./2018 Dated 04/05/2018**. M/s.Gemalto Smartcards Pvt. Ltd and M/s.Eastcompeace India Pvt. Ltd, have been empanelled against BSNL's tender No. **CA/CM / Empanelment- SIM Cards/T-543/2016** issued on 05-04-2016 and opened on 24-05-2016 and authorization by BSNL CO Lr. No.**57-351/CMTS GSM-II/Genl. Corr./2016(Part) Dated 10.04.2018** and **Extn Letter No. CA/MMT/11-11/2016 (NWP-GSM-II)/Pt.I dated 18.07.2019** for procurement of 4G USIMs through empaneled vendors.

3.1 **Availability of Tender Document on portal:** The tender document shall be available on [www.chennai.bsnl.co.in](http://www.chennai.bsnl.co.in) and <https://www.tenderwizard.com/BSNL> for downloading from **10-30 Hrs on 02/09/2020** onwards and up to **1800 Hrs on 22/09/2020**.

3.2 BSNL has decided to use process of e-tendering for inviting this tender and thus the physical copy of the tender would not be sold.

**Note 3:** The Tender document shall not be available for download from the website on its submission / closing date.

5. **EMD:** The bidder shall furnish the bid EMD in one of the following ways and the physical copy has to be submitted offline.

5.1 Demand draft/Banker's cheque drawn in favour of BSNL CHENNAI TELEPHONES Payable at CHENNAI.

5.2 Bank Guarantee from a scheduled bank in India drawn in favour of DGM (S&M)-CM, BSNL, Chennai which should be valid for **180** days from the tender opening date.

5.3 The MSE units shall be exempted from submission of Bid Security deposit on production of requisite proof in respect of valid certification from MSME for the tendered item.

6. **Date & Time of Submission of Online and Offline documents of Tender bids (tender closing time):** on or before **13-00 Hrs of 23-09-2020**.

**Note 5:** In case the date of submission (opening) of bid is declared to be a holiday, the date of submission (opening) of bid will get shifted automatically to next working day at the same scheduled time. Any change in bid opening date due to any other unavoidable reason will be intimated to all the bidders separately.

7. **Opening of Tender Bids:** After 02:30 Hours of this tender closing time & on same date i.e. **15-30 Hrs of 23-09-2020**

8. **Place of opening of Tender bids:**

BSNL has adopted e-tendering process which offers a unique facility for

'Public Tender Opening Event (TOE)'. BSNL's Tender Opening Officers as well as authorized representatives of bidders can attend the Public Tender Opening Event (TOE) from the comfort of their offices. Please refer clause 8 of Section 4 Part C for further instructions.

However, if required, authorized representatives of bidders (i.e. Supplier organization) can attend the TOE at the Conference Hall, 5<sup>th</sup> Floor, Annaroad Tele. Exge Building, O/o.GM (S&M)-CM, No.10 DAMS Road, Chennai 600002, where BSNL's Tender Opening Officers would be conducting Public Tender Opening Event (TOE)

9. Tender bids received after due time & date will not be accepted.
  10. Incomplete, ambiguous, Conditional, unsealed tender bids are liable to be rejected.
  11. CGM, CHENNAI TELEPHONES reserves the right to accept or reject any or all tender bids without assigning any reason. He is not bound to accept the lowest tender.
  12. The bidder shall furnish a declaration in his tender bid that no addition / deletion / corrections have been made in the downloaded tender document being submitted and it is identical to the tender document appearing on the website.
  - 12.1 In case of any correction/ addition/ alteration/ omission in the tender document, the tender bid shall be treated as non-responsive and shall be rejected summarily.
- Note 6:** All documents submitted in the bid offer should be preferably in English. In case the certificate viz. experience, registration etc. is issued in any other language other than English, the bidder shall attach an English translation of the same duly attested by the bidder & the translator to be true copy in addition to the relevant certificate.
- Note 7:** All computer generated documents should be duly signed/ attested by the bidder/ vendor organization.
13. The queries in respect of the bid document, if any, can be sent to following officers at their Email IDs and address of this office latest by **20/09/2020**:

<b>BSNL Contact-1</b>	
Name & Desgn.	<i>Mr. P Gopinath, Dy. GM(S&amp;M)-CM</i>
Telephone	044-2855 6655 <i>[between 10:30 hrs to 17:00 hrs on working days]</i>
E-mail ID	<i>dgmmktg-cthd@bsnl.co.in, chtddgmmkt@gmail.com</i>
<b>BSNL Contact-2</b>	
Name & Desgn.	<i>Mrs. S. Akshayaa, SDE(S&amp;M)-CM</i>
Telephone	044-24614467, 9445033222 <i>[between 10:30 hrs to 17:00 hrs on working days]</i>
E-mail ID	<i>marketingchennai09@gmail.com</i>

**SECTION- 2**  
**Tender Information**

1. **Type of tender- :**
  - a) **No. of Bid Submission Stages for tender:** Single Stage bidding using single Electronic Envelope for Financial / Price bid.
  - b) No. of Envelopes for submission of Bids : **Single**
  - c) E-reverse auction : **Not Applicable**
2. **Bid Validity Period:** **150 days** from the e-tender opening date.
3. The tender offer shall contain one set of the following documents.

**Financial envelope** shall contain:

- i) Tender/ Bid form in pdf format (Section-7 Part-A) duly filled and signed.
- ii) Electronic Form- Price Schedule in excel format (Section-7 Part-B) duly filled & digitally signed.

**Note:-** Following documents are required to be submitted **Offline** to AGM (S&M) – CM, No.10, DAMS Road, Chennai 600002 on or before the closing date & time of submission of bids in a sealed envelope failing which the bid shall be rejected.

The envelope shall bear the tender number, name of work and the phrase: **“Do Not Open Before (due date & time of opening of tender).**

- i) **DD/ Banker’s cheque of Tender fee.**
- ii) **EMD/ Bid security**

**Following documents are required to be submitted Online** on or before the closing date & time of submission of bids failing which the bid shall be rejected.

- i) **Tender / Bid Form (Sec.7 Part A)**
- ii) **Duly filled & signed Price Schedule with all relevant bid details (Sec.7 Part B) – Online**
- iii) **Power of Attorney and authorization for executing POA in accordance with clause 14.3 of section 4 Part-A of the respective empanelment tenders.**
- iv) **BSNL Specification no. TSEC/CHN/B/USIM-001/06/300.DEC 2018 dated 31.12.2018 for 4G USIM.**
- v) **Undertaking and Declaration as per format at Section 5.**
- vi) **Section-8 Bidder’s Profile and Questionnaire**
- vii) **In case of MSE Bidders, requisite valid proof towards exemption from payment of Tender Fee and EMD, in terms of valid certification from MSME (Ministry of Micro, Small & Medium Enterprises, Govt. of India) for the tendered item, shall be submitted by such bidder.**

4. **Payment terms:**

- 4.1 Payment of 95% of the price shall be made on receipt of goods by consignee. For claiming this payment the following documents are to be submitted to the paying authority.
  - 4.1.1 Invoice clearly indicating break up details of composite price i.e Basic price, GST, any other Charges etc. in duplicate
  - 4.1.2 Acknowledged Delivery Challan.

- 4.1.3 Supplier certificate for dispatch.
- 4.1.4 E-way bill as prescribed in GST law in case of movement of goods.
- 4.1.5 Inspection certificate of QA.
- 4.1.6 Consignee receipt.
- 4.1.7 Proof of payment of GST if applicable.
- 4.1.8 Timely uploading of correct and necessary information on GSTN portal is mandatory as prescribed in GST companies.
- 4.1.9 The USIM cards supplied may be tested in our network and if found working fine then only payment shall be released. In case, any fault is observed with the USIM cards, then in that case the faulty cards should be replaced at free of cost by the vendor.
- 4.2 (i) If the supplier fails to furnish necessary supporting documents i.e., GST/Customs invoices etc. in respect of the Duties/taxes which are creditable to BSNL, the amount pertaining to such Duties/Taxes will be deducted from the payment due to the firm. Payment against GST credit will be made only when GST compliant invoice is submitted by the supplier. BSNL has the right to recover input tax credit loss suffered by it due to any mis-declaration on invoice by the supplier.
  - (ii) Tax amount will be paid to the supplier only after supplier declares the details of the Invoices in its return in GSTR 1 and GSTR 3 uploaded by the supplier and the same is reflected in GSTR 2A of BSNL on GSTN portal.
  - (iii) TDS/TCS shall be deducted at the prescribed rate if any (as the case may be).
- 4.3 (i) The balance 5% payment shall be released within a period of 6 months from Invoice date to ensure availability of Input Tax Credit (ITC) and subject to condition that there are no damage/shortages. In those cases, where such shortages/damages are intimated to the supplier in writing, the balance payment shall be released only after the cases are settled in accordance with the provision of the P.O. Further, in case of any dispute on the payment made to the supplier the same shall be settled on or before the month of September following the end of financial year to which the Invoice pertains. Additionally, in case the dispute is not settled due to any act of the supplier and input credit on the said invoice is lost by BSNL, the same shall be recovered from the supplier.
  - (ii) 100% payment (in place of 95%) may be made on delivery, provided that an additional Bank Guarantee for an amount equivalent to 5% of the value of supplies valid for a minimum period of seven months is furnished by the supplier along with an undertaking that the equipment/stores supplied shall be free from damages/shortages. In those cases, where such shortage/damage are intimated to the supplier in writing, the Bank Guarantee shall be extended without fail by the supplier for a suitable period at the request of purchaser in writing. Failure to do so shall result in forfeiture of Bank Guarantee. The Bank Guarantee shall be accepted at Head Quarter and shall be released only after the cases are settled in accordance with the provisions available in the Bidder document/ Purchase order. In case, where the additional Bank Guarantee for 5% is not provided, then the payment will be settled as per Clauses under 4.1

and 4.2 mentioned above.

(iii) Form 'C' and also a certificate stating that the tendered item (stores) are meant for the use of BSNL shall be provided by the purchaser on the request of the Bidder at the end of each quarter.

(a) No payment will be made for goods rejected at the site on testing.

(b) No advance/ part payment will be entertained.

(c) Necessary declaration, Statutory forms (if any) shall be provided by BSNL to avail Concession rate of tax wherever applicable on the request of the bidder as and when asked for.

4.4 Income Tax at source shall be deducted as per the existing Govt. of India rules.

4.5 The Purchaser shall not pay separately for the transit insurance. The Supplier shall be responsible for all kinds of losses i.e. loss due to theft, damage and shortage till the receipt of entire quantity of the Goods in good condition by the consignee.

## 5. Delivery Schedule

S. No.	Function	Schedule
1.	Delivery at site to consignee	4 weeks from date of issue of PO

BSNL reserve the right to change the supply schedule given above at the time of placement of APO/PO.

6. **Consignee:** (To be intimated at the time of placement of PO)

## 7. PERFORMANCE SECURITY

7.1 All suppliers (including MSEs who are registered with the designated MSME bodies, like National Small Scale Industries Corporation etc. shall furnish performance security to the purchaser for an amount equal to 5% of the value of Advance purchase order within 14 days from the date of issue of Advance Purchase Order by the Purchaser.

7.2 The proceeds of the performance security shall be payable to the Purchaser as compensation for any loss resulting from the supplier's failure to complete its obligations under the contract.

7.3 The performance security Bond shall be in the form of Bank Guarantee issued by a scheduled Bank and in the proforma provided in 'Section-6(B) of this Bid Document.

7.4 The performance security Bond will be discharged by the Purchaser after completion of the supplier's performance obligations including any warranty obligations under the contract.

## SECTION- 3

### Part-A

#### TECHNICAL SPECIFICATIONS

The equipment shall conform to the Technical specifications as mentioned below:-

**4G USIM: The USIM to be supplied shall fully comply with BSNL Spec. NO: TSEC/CHN/B/USIM-001/06/300.DEC2018 dated 31.12.2018 for 4G USIM issued by BSNL, New Delhi with all amendments as on date except for following**

- (i) The memory of RAM shall be sufficient enough for the execution of application and basic functionality as per the ISO/3GPP limits and shall be at least 5 KB for 128 KB USIM.
- (ii) Break up of requirement, into various denominations, with respective artwork /customization / personalisation for each lot, (Denomination, Artwork, Customisation, Personalisation may differ for each lot as per requirement) and supply schedule etc. shall be provided by P.O. placing authority.
- (iii) The bidders are advised to collect the Latest GR from TEC, Khurshid Lal Bhavan, Janpath, New Delhi-01 as applicable.



**SECTION- 3**  
**Part-B**

**Instructions for Empanelled SIM vendors for submitting financial Bid / quotes**

- a. BSNL intends to procure Nano SIM cards in above mentioned quantity of particular type of SIM cards i.e. 128K 4G USIM cards. These Nano SIM cards shall be supplied in re-pluggable form (2FF+3FF+4FF)
- b. Price Schedule as per Section 7B of tender document is to be submitted for 128K 4G USIM cards.
- c. Further, as per clause- 1(C) of Section-2 of tender document of empanelment of SIM vendors, E-reverse auction is not applicable in this tender.
- d. Delivery Schedule shall be four weeks from the date of issue of PO.
- e. Consignee details are to be intimated at the time of placement of PO.
- f. Celltick Applet version 15.1 or above is to be incorporated in 4G USIMs. QA procedure to test Cell tick Applet in 4G USIMs will remain unchanged.
- g. Valid TSEC issued by the QA wing is to be submitted along with the quote.
- h. All the disputes arising out of this financial quote, evaluation of bid, issue of APO subject to jurisdiction of Chennai.
- i. All other terms and conditions shall be as per empanelment tender no. CA/CM/EMPANELMENT-SIM CARDS/T-483/2014 dated 30.09.2014 (for M/s Syscom) and tender no. CA/CM/EMPANELMENT-SIM CARDS/T-496/2014 dated 24.12.2014 (for M/s Sharon), Tender No. CA/CM / Empanelment- SIM Cards/T-543/2016 issued on 05-04-2016 and opened on 24-05-2016 (for empanelment of M/s.Gemalto Smartcards Pvt. Ltd and M/s.Eastcompeace India Pvt. Ltd) MM Cell letter no. CA/MMT/11-11/2016(NWP-GSM-II) dated 08/11/2016 and Extn Letter No.CA/MMT/11-03/2017(NWP-GSM-II) Dated 23-03-2017 & 24-03-2017.

## Section- 4

### E-tendering Instructions to Bidders

#### General

These Special Instructions (for e-Tendering) supplement 'Instruction to Bidders', as enclosed in Sec 4 Part A of the Tender Documents.

Submission of Bids only through online process is mandatory for this Tender.

For conducting electronic tendering, BSNL CHTD is using the portal (<https://www.tenderwizard.com/BSNL>) of M/s ITI, a Government of India Undertaking.

#### 1. Tender Bidding Methodology:

Sealed Bid System –'Single Stage –Using Single Envelope'.

#### 2. Broad outline of activities from Bidders prospective:

1. Procure a Digital Signing Certificate (DSC)
2. Register on Electronic Tendering System® (ETS)
3. Create Users and assign roles on ETS
4. View Notice Inviting Tender (NIT) on ETS
5. Download Official Copy of Tender Documents from ETS
6. Clarification to Tender Documents on ETS
  - Query to BSNL (Optional)
  - View response to queries posted by BSNL, as addenda.
7. Bid-Submission on ETS
8. Attend Public Online Tender Opening Event (TOE) on ETS Opening of Financial Bid Part
9. View Post-TOE Clarification posted by BSNL on ETS (Optional) Respond to BSNL's Post-TOE queries
10. Participate in e-Reverse Auction on ETS- **Not applicable for this tender.**  
For participating in this tender online, the following instructions need to be read carefully. These instructions are supplemented with more detailed guidelines on the relevant screens of the ETS.

#### 3. Digital Certificates

For integrity of data and its authenticity/ non-repudiation of electronic records, and be compliant with IT Act 2000, it is necessary for each user to have a Digital Certificate (DC). Also referred to as Digital Signature Certificate (DSC), of Class 2 or above, issued by a Certifying Authority (CA) licensed by Controller of Certifying Authorities (CCA) [refer <http://www.cca.gov.in>].

#### 4. Registration

To use the Electronic Tender® portal (<https://www.tenderwizard.com>), vendor needs to register on the portal. Registration of each organization is to be done by one of its senior persons who will be the main person coordinating for the e-

tendering activities. In ETS terminology, this person will be referred to as the Super User (SU) of that organization. For further details, please visit the website/portal, and click on the 'Supplier Organization' link under 'Registration' (on the Home Page), and follow further instructions as given on the site.

Pay Annual Registration Fee as applicable.

**Note:** After successful submission of Registration details and Annual Registration Fee (as applicable). Please contact ITI Helpdesk (as given below), to get your registration accepted/activated.

Tender Wizard Helpdesk	
Telephone	(080) 40482137 (Multiple Lines) <i>[between 9:30 hrs to 18:00 hrs on working days]</i>
Emergency Mobile Nos.	9894191904 / 8825517162
E-mail ID	bsnlthelpdesk@gmail.com

## 5. Bid related Information for this Tender (Sealed Bid)

### (a) Procurement of Official Copy of Tender Document/ addendum

After the process of registration on ETS portal, those Bidders who have already procured Tender document offline from MM Cell, BSNL C.O, New Delhi or have downloaded it from BSNL website, would download the official copy of the same Tender Document/ addendum online from the e- tendering portal.

### (b) Online Submission of Bids

The entire bid-submission would be online on ETS. Broad outline of submissions are as follows:

i) Submission of information about Bid Security/ Earnest Money Deposit (EMD) being submitted 'offline' on or before the date & time of submission of bids.

ii) Submission of digitally signed copy of Tender Documents/ Addenda

### (c) Submission of Electronic Envelopes

#### i) Technical-Part - **Not Applicable**

- Electronic Form-Mandatory
- Main-Bid-Mandatory
- Bid-Annexures (Optional)

#### ii) Financial-Part-

- Electronic Form-Mandatory
- Main-Bid-Mandatory
- Bid-Annexures (Optional)

(Financial price schedule should be uploaded as Main Bid in this part and it should not be uploaded again in the Bid annexures. If a bidder does so then price schedule as per 'Main Bid' only, shall be taken into consideration during financial evaluation.

**NOTE:** Bidder must ensure that after above submissions & all other functional steps of the ETS portal the status of bid submission must become – “**Complete**”. It should be noted that only when ‘Status pertaining overall bid submission’ becomes ‘Complete’ then only the bid of a bidder appears in the Electronic Tender Box on ETS portal and can be opened by tender opening committee of BSNL. Even if a bidder submits some parts (as per ETS portal) of the online bid are submitted these will not be transferred to Electronic Tender Box until all the steps are completed and ‘Status pertaining overall bid submission’ becomes ‘Complete’. After status pertaining ‘Status pertaining overall bid submission’ becomes ‘Complete’ may generate a receipt for ‘Confirmation of final bid submission’ on ETS portal.

Bidders should refer to User Manual for SO (Supplier Organisation) in USER GUIDANCE link of ETS portal and follow all Do’s and Don’ts and other essential settings & guidelines.

Bidders must ensure that all documents uploaded on e-tender portal as files or zipped folders, contain valid files and are not corrupt or damaged due to any processing at bidder PC system like zipping etc. It shall be the responsibility of bidder himself for proper extractability of uploaded zipped files. Any error/ virus creeping into files/folder from client end PC system cannot be monitored by e-tender software/ server and will be bidder’s responsibility only.

In case the files are non-extractable or illegible otherwise, then the bidder’s authorized representative shall be given one chance by Tender Opening Committee to open & demonstrate the contents of bid data downloaded from the e-tender portal in his presence.

If, even after above chance, the bidder is unable to open & demonstrate the contents of bid data downloaded from the e-tender portal in his presence then no fresh bid in any form, soft or hard copies, shall be accepted by tendering authority and his bid shall be summarily rejected and treated as non-responsive.

## **6. Offline Submissions:**

The bidder is requested to submit the documents as per Note to clause 3 of Section-2, offline to AGM (S&M)-CM, BSNL Chennai telephones, 5<sup>th</sup> Floor, Annaroad Telephone Exchange Building, No.10, DAMS Road, Chennai – 600002 on or before the closing date & time of submission of bids specified in covering letter of this tender document, in a Sealed Envelope. The envelope shall bear (name of the work), the tender number and the words ‘DO NOT OPEN BEFORE’ (due date & time).

## **7. Special Note on Security of Bids**

Security related functionality has been rigorously implemented in ETS in a multi-dimensional manner. Starting with 'Acceptance of Registration by the Service Provider', provision for security has been made at various stages in Electronic Tender's software. Security related aspects as regard Bid Submission are outlined below:

As part of the Electronic Encrypter™ functionality, the contents of both the 'Electronic Forms' and the 'Main-Bid' are securely encrypted using a Pass-Phrase created by the Bidder himself. Unlike a 'password', a Pass-Phrase can be a multi-word sentence with spaces between words (e.g. I love this World). A Pass-Phrase is easier to remember, and more difficult to break. It is recommended that a separate Pass-Phrase be created for each Bid-Part. This method of bid-encryption does not have the security and data-integrity related vulnerabilities which are inherent in e-tendering systems which use Public-Key of the specified officer of a Buyer organization for bid-encryption. Bid-encryption in ETS is such that the Bids cannot be decrypted before the Public Online Tender Opening Event (TOE), even if there is connivance between the concerned tender-opening officers of the Buyer organization and the personnel of e-tendering service provider.

Typically, 'Pass-Phrase' of the Bid-Part to be opened during a particular Public Online Tender Opening Event (TOE) is furnished online by each bidder during the TOE itself, when demanded by the concerned Tender Opening Officers who will open the bid. Else Tender Opening Officer may authorize the bidder to open his bid himself.

There is an additional protection with SSL Encryption during transit from the client-end computer of a Supplier organization to the e-tendering server/ portal.

## **8. Public Online Tender Opening Event (TOE)**

ETS offers a unique facility for 'Public Online Tender Opening Event (TOE)'. Tender Opening Officers as well as authorized representatives of bidders can attend the Public Online Tender Opening Event (TOE) from the comfort of their offices. For this purpose, representatives of bidders (i.e. Supplier organization) dully authorized are requested to carry a Laptop and Wireless Connectivity to Internet.

Every legal requirement for a transparent and secure 'Public Online Tender Opening Event (TOE)' has been implemented on ETS. As soon as a Bid is decrypted with the corresponding 'Pass-Phrase' as submitted online by the bidder himself (during the TOE itself), salient points of the Bids are simultaneously made available for downloading by all participating bidders. The work of taking notes during a manual 'Tender Opening Event' is therefore replaced with this superior and convenient form of 'Public Online Tender

Opening Event (TOE)'.

ETS has a unique facility of 'Online Comparison Chart' which is dynamically updated as each online bid is opened. The format of the chart is based on inputs provided by the Buyer for each Tender. The information in the Comparison Chart is based on the data submitted by the Bidders in electronic forms. A detailed Technical and/ or Financial Comparison Chart enhances Transparency. Detailed instructions are given on relevant screens.

ETS has a unique facility of a detailed report titled 'Minutes of Online Tender Opening Event (TOE)' covering all important activities of 'Online Tender Opening Event (TOE)'. This is available to all participating bidders for 'Viewing/ Downloading'.

There are many more facilities and features on ETS. For a particular tender, the screens viewed by a Supplier will depend upon the options selected by the concerned Buyer.

**NOTE:** In case of internet related problem at a bidder's end, especially during 'critical events' such as – a short period before bid-submission deadline, during online public tender opening event, during e-auction, it is the bidder's responsibility to have backup internet connections. In case there is a problem at the e-procurement/ e-auction service-provider's end (in the server, leased line, etc) due to which all the bidders face a problem during critical events, and this is brought to the notice of BSNL by the bidders in time, then BSNL will promptly re-schedule the affected event(s).

## **9. E-Reverse Auction (Not applicable for this tender)**

## **10. Other Instructions**

For further instructions, the vendor should visit the home-page of the portal (<https://www.tenderwizard.com>), and go to the User-Guidance Center

The help information provided through 'ETS User-Guidance Center' is available in three categories – Users intending to Register / First-Time Users, Logged-in users of Buyer organizations, and Logged-in users of Supplier organizations. Various links are provided under each of the three categories.

Note: It is strongly recommended that all authorized users of Supplier organizations should thoroughly peruse the information provided under the relevant links, and take appropriate action. This will prevent hiccups, and minimize teething problems during the use of ETS.

The following 'FOUR KEY INSTRUCTIONS for BIDDERS' must be assiduously adhered to:

1. Obtain individual Digital Signing Certificate (DSC or DC) well in advance of your first tender submission deadline on ETS.
2. Register your organization on ETS well in advance of your first tender submission deadline on ETS

3. Get your organization's concerned executives trained on ETS well in advance of your first tender submission deadline on ETS
4. Submit your bids well in advance of tender submission deadline on ETS as there could be last minute problems due to internet timeout, breakdown, etc.

While the first three instructions mentioned above are especially relevant to first-time users of ETS, the fourth instruction is relevant at all times.

**11. Minimum Requirements at Bidders end**

- Computer System with good configuration (Min P IV, 1 GB RAM, Windows XP)
- Broadband connectivity.
- Microsoft Internet Explorer 6.0 or above
- Digital Certificate(s) for users.

**12. Vendors Training Program**

One day training (10:00 to 17:00) would be provided. Training is optional and shall be provided only if request is received within 2 weeks of issue of DNIT. Vendors are requested to carry a Laptop and Wireless Connectivity to Internet.

Tentative Dates	On request of bidder only
Venue	Conference Hall, 5 <sup>th</sup> Floor, BSNL Chennai Telephones, Annaroad Telephone Exchange Building, No.10, DAMS Road, Chennai – 600 002.
Vendors Training Charges (Per Participant) per training day	As applicable by M/s ITI
Mode of Payment of Fees	DD drawn in favour of M/s ITI, Chennai & payable at Chennai

**Section- 5**  
**UNDERTAKING & DECLARATION**

For understanding the terms & condition of Tender & Spec. of work

**a) Certified that:**

1. I/ We ..... have read, understood and agree with all the terms and conditions, specifications included in the tender documents & offer to execute the work at the rates quoted by us in the tender form.
2. If I/ We fail to enter into the agreement & commence the work in time, the EMD/ SD deposited by us will stand forfeited to the BSNL.

**b) The tenderer hereby covenants and declares that:**

1. All the information, Documents, Photo copies of the Documents/ Certificates enclosed along with the Tender offer are correct.
2. If anything is found false and/or incorrect and/or reveals any suppression of fact at any time, BSNL reserves the right to debar our tender offer/ cancel the LOA/ Purchase/ work order if issued and forfeit the EMD/ SD/ Bill amount pending with BSNL. In addition, BSNL may debar the contractor from participation in its future tenders.

Date: .....

.....

Signature of Tenderer

Place: .....

Name of Tenderer .....

Along with date & Seal



## SECTION- 6

### PROFORMAS

#### 6(A) For the BIDSECURITY/ EMD Guarantee

(To be typed on Rs.100/- non-judicial stamp paper)

##### Sub: Bid Security/EMD guarantee.

Whereas M/s ..... R/o .....  
..... (Hereafter referred to as Bidder) has approached us for giving Bank Guarantee of Rs. ..../- (hereafter known as the "B. G. Amount") valid up to ...../...../ 20..... (hereafter known as the "Validity date") in favour of DGM (S&M)-CM BSNL, Chennai (Hereafter referred to as BSNL) for participation in the tender of work of ..... vide tender no. ....

Now at the request of the Bidder, We ..... Bank  
.....Branch having .....  
..... (Address) and Regd. office address as .....  
..... (Hereinafter called "the Bank") agrees to give this guarantee as hereinafter contained:

2. We the Bank do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on a demand from the BSNL stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the BSNL by reason of breach by the said bidder(s) of any of terms or conditions contained in the said Agreement or by reason of the bidder (s) failure to perform the said Agreement. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee where the decision of the BSNL in these counts shall be final and binding on the bank. However, our liability under this guarantee shall be restricted to an amount not exceeding the "B. G. Amount".
3. We undertake to pay to the BSNL any money so demanded notwithstanding any dispute or disputes raised by the bidder(s) in any suit or proceeding before any court or tribunal relating thereto our liability under this present being absolute and unequivocal. The Payment so made by us under this bond shall be valid discharge of our liability for payment there under and the bidder(s) shall have no claim against us for making such payment.
4. We the Bank further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the BSNL under or by virtue of the said Agreement have been fully paid

and its claims satisfied or discharged or till BSNL Certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said bidder(s) and accordingly discharge this guarantee. Unless a demand or claim under this guarantee is made on us in writing or before the expiry of Validity date from the date hereof, we shall be discharged from all liability under this guarantee thereafter.

5. We the Bank further agree with the BSNL that the BSNL shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said bidder(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the BSNL against the said bidder(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Bidder(s) or for any forbearance, act or omission on the part of the BSNL or any indulgence by the BSNL to the said bidder(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
6. Notwithstanding anything herein contained ;
  - (a) The liability of the Bank under this guarantee is restricted to the "B. G. Amount" and it will remain in force up to its Validity date specified above.
  - (b) The guarantee shall stand completely discharged and all rights of the BSNL under this Guarantee shall be extinguished if no claim or demand is made on us in writing on or before its validity date.
7. In case BSNL demands for any money under this bank guarantee, the same shall be paid through banker's Cheque in favour of "BSNL CHENNAI TELEPHONES" payable at CHENNAI.
8. The Bank guarantees that the below mentioned officer who have signed it on behalf of the Bank have authority to give this guarantee under its delegated power.

Place: .....

Date: ..... (Signature of the Bank Officer)

Rubber stamp of the bank

Authorized Power of Attorney Number: .....

Name of the Bank officer: .....

Designation: .....

Complete Postal address of Bank: .....

.....

Telephone Numbers .....

Fax numbers .....

**6(B) For the Performance Guarantee**

(To be typed on Rs.100/- non-judicial stamp paper)

Dated:.....

**Sub: Performance guarantee.**

Whereas, AGM(S&M)CM, BSNL Chennai Telephones R/o .....(hereafter referred to as BSNL) has issued an APO no. .... Dated ...../...../20.... awarding the work of ..... to M/s ..... R/o ..... (hereafter referred to as "Bidder") and BSNL has asked him to submit a performance guarantee in favour of DGM(S&M)-CM BSNL CHTD, Chennai of Rs. ..../- (hereafter referred to as "P.G. Amount") valid up to ...../...../20.....(hereafter referred to as "Validity Date")

Now at the request of the Bidder, We ..... Bank .....Branch having ..... (Address) and Regd. office address as ..... (Hereinafter called "the Bank") agreed to give this guarantee as hereinafter contained:

2. We, "the Bank" do hereby undertake and assure to the BSNL that if in the opinion of the BSNL, the Bidder has in any way failed to observe or perform the terms and conditions of the said agreement or has committed any breach of its obligations there-under, the Bank shall on demand and without any objection or demur pay to the BSNL the said sum limited to P.G. Amount or such lesser amount as BSNL may demand without requiring BSNL to have recourse to any legal remedy that may be available to it to compel the Bank to pay the same.
3. Any such demand from the BSNL shall be conclusive as regards the liability of Bidder to pay to BSNL or as regards the amount payable by the Bank under this guarantee. The Bank shall not be entitled to withhold payment on the ground that the Bidder had disputed its liability to pay or has disputed the quantum of the amount or that any arbitration proceeding or legal proceeding is pending between Bidder and BSNL regarding the claim.
4. We, the Bank further agree that the guarantee shall come into force from the date of its issue and shall remain in full force and effect up to its Validity date.
5. The Bank further agrees that the BSNL shall have the fullest liberty without the consent of the Bank and without affecting in any way the obligations

hereunder to vary any of the terms and conditions of the said agreement or to extend the time for performance of the said agreement from any of the powers exercisable by BSNL against the Bidder and to forebear to enforce any of the terms and conditions relating to the said agreement and the Bank shall not be relieved from its liability by reason of such failure or extension being granted to Bidder or through any forbearance, act or omission on the part of BSNL or any indulgence by BSNL to Bidder or any other matter or thing whatsoever which under the law relating to sureties would but for this provision have the effect of relieving or discharging the guarantor.

6. Notwithstanding anything herein contained ;
  - (a) The liability of the Bank under this guarantee is restricted to the P.G. Amount and it will remain in force up to its Validity date.
  - (b) The guarantee shall stand completely discharged and all rights of the BSNL under this Guarantee shall be extinguished if no claim or demand is made on us in writing on or before its validity date.
7. In case BSNL demands for any money under this bank guarantee, the same shall be paid through banker's Cheque in favour of "AO (Cash), CBA, BSNL Chennai Telephones" payable at Chennai.
8. The Bank guarantees that the below mentioned officer who have signed it on behalf of the Bank have authority to give this guarantee under its delegated power.

Place: .....

Date: ..... (Signature of the Bank Officer)

Rubber stamp of the bank

Authorized Power of Attorney Number: .....

Name of the Bank officer: .....

Designation: .....

Complete Postal address of Bank: .....

.....

Telephone Numbers .....

Fax numbers .....

**6 (C) For Letter of Authorization for attending Bid Opening Event.**

(To be typed preferably on letter head of the company)

**Subject:** Authorization for attending Bid opening

I/ We Mr. /Ms. .... have submitted our bid for the tender no. .... in respect of ..... (Item of work) which is due to open on ..... (date) in the Meeting Room, O/o .....

We hereby authorize Mr. / Ms. ....& Mr. / Ms..... (alternative) whose signatures are attested below, to attend the bid opening for the tender mentioned above on our behalf.

.....

Signature of the Representative

.....

Name of the Representative

.....

Signature of Bidder/ Officer authorized to sign on behalf of the Bidder

Signature of the alternative Representative

.....

Name of the alternative Representative

Above Signatures Attested

**Note 1:** Only one representative will be permitted to attend the Bid opening

- 2. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not received.

**SECTION-7 Part-A**

**BID FORM**

To

From,

.....  
<complete address of the purchaser>

.....  
<complete address of the Bidder>

.....  
.....

.....  
.....

Bidder's Reference No:.....Dated.....

Ref: BSNL's Tender Enquiry No. ....dated .....

1. Having examined the above mentioned tender enquiry document including amendment/ clarification/ addenda Nos. .... dated ..... the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver ..... in conformity with the said drawings, conditions of contract and specifications.
2. Bid submitted by us is properly sealed and prepared so as to prevent any subsequent alteration and replacement.
3. We agree to abide by this Bid for a period of .....months from the date fixed for Bid opening or for subsequently extended period, if any, agreed to by us. This bid shall remain binding upon us up to the aforesaid period.
4. We understand that you are not bound to accept the lowest or any bid, you may receive.
5. If our Bid is accepted, we will provide you with Performance security deposit @ 5% of the contract value for the due performance of the contract in form of bank instrument from a Scheduled Bank.
6. If our Bid is accepted, we undertake to complete delivery of all the items and perform all the services specified in the contract in accordance with the delivery schedule specified in the Section-2 (Tender Information).

7. Until a formal Purchase Order of Contract is prepared and executed, this Bid together with your written acceptance thereof in your notification of award shall constitute a binding contract between us.

Dated: ..... day of ..... 20...

Signature .....

Witness

Name .....

Signature.....

In the capacity of

..... Name .....

Duly authorized to

sign the bid for and on Address .....

behalf of

.....

**SECTION 7 Part B**  
**Price Schedule**

Sl. No.	Item Description	Total Quantity	Basic Unit Price excluding all taxes & Charges	GST								All Inclusive Unit Cost	Amount of Input tax Credit (ITC) to be availed by BSNL	Unit price excluding ITC amount (net unit cost to BSNL)	Total price inclusive of all levies and charges but excluding ITC (net total cost)	HSN for goods and SAC for services	
				FF Packing		CGST		SGST		IGST							
				Rate*	Amount	Rate	Amount	Rate	Amount	Rate	Amount						
[1]	[2]	[3]	[4]	[5]	[6] [5]x[4]	[7]	[8] [7] x ([4]+[6])	[9]	[10] [9]x([4]+6)	[11]	[12] [11]x([4]+[6])	[13] [4]+[6]+{[8]+[10] or [12]}	[14] [8]+[10] or [12]	[15] [13]-[14]	[16] [3] x [15]	[17]	
01.	128K 4G Nano Repluggable USIM card (2FF+3FF+4FF) with Celltick Ver 15.1 or above.	6,00,000															

**Notes for bidder:**

- 1) Bidder must mandatorily quote for all GST components (CGST, SGST, IGST) as required.
- 2) If AMC contract charges are required to be quoted as per SOR, basic charges should be shown in column-4 & the GST in column 7 to 12.
- 3) The bidder who submits the offer with concessional GST shall submit the proof of applicable concessional GST. In case the concessional GST is not creditable to BSNL it should be included in the price of the goods/services.
- 4) In case, the dealer is registered under compounding scheme or any rule/notification where the BSNL is not eligible for input tax credit then the bidder should not disclose any amount in column 7 to 12 & 14.
- 5) Percentage rate of FF & packing should be shown of Basic Unit Price excluding all taxes & Charges (i.e. as percentage of Col.4
- 6) The FF & Packing amount quoted shall not be subject to change after bid evaluation/ ordering on account of change copper, lead base price, changes in duties & taxes of item, etc.,
- 7) Bidder must mandatorily mention HSN & SAC numbers.

**Declaration by bidder:**

- 1) We hereby declare that in quoting the above prices, we have taken into account the entire credit on inputs available under the GST act introduced w.e.f. 1<sup>st</sup> July 2017 and further extended on more items till date.
- 2) We hereby certify that HSN/SAC shown in column 17 are correct & credit of GST for the amount shown in column 14 above are admissible as per GST laws.

Station :  
Date :

Signature of the Tenderer :  
Name & Address :



SECTION- 8

BIDDER'S PROFILE & QUESTIONNAIRE.

Tenderer / Bidder's Profile & Questionnaire

(To be filled in and submitted by the bidder)

**A) Tenderer's Profile**

1. Name of the Individual/ Firm: .....
2. Present Correspondence Address .....
- Telephone No. ....E-mail. .... FAX No. .... Web Site Address.....
3. Address of place of Works/ Manufacture .....
- ..... Telephone No. .... FAX No. ....
4. State the Type of Firm: Sole proprietor-ship/partnership firm/Pvt. limited company / Public Limited Company. (Tick the correct choice):
5. Name of the sole proprietor/ partners/ Director(s) of Pvt. Ltd Co./Directors of Pub. Ltd. Co. [If applicable]:

S. No.	Name	Father's Name	Designation	Address	DIN No.	Phone No.	
						Office	Residence
1.							
2.							
3.							
4.							
5.							

6. Name of the person authorized to enter into and execute contract/ agreement and the capacity in which he is authorized (in case of partnership/ private Ltd Company): .....
7. Permanent Account No. : .....
8. Details of the Bidder's Bank for effecting e-payments:  
Name of the A/C Holder .....
- Beneficiary account No.:.....
- Saving or Current Account .....
- IFSC code of beneficiary Branch.....
- Permanent Account No. (PAN) of Firm/Company : .....
- Beneficiary Bank Name:.....
- Beneficiary branch Name:.....
- Branch Address .....
- Branch Tel.No. .... FAX No. ....
- Branch Serial No. (MICR No.):.....
- Tax details (GST) Registration No.....

9. GSTN Registration Number(s) of all units/business places of the bidder vide which he intends to execute the contract, if awarded.

GSTN 1.....  
GSTN 2.....  
GSTN 3..... and so on

**B) Questionnaire**

1. Do you think any other detail/ material is required to complete the work specified in the specification? YES / NO

1.1 If Yes, Give details  
.....

2. Do you think any other item of work need be included in tender form to complete the work specified in the specification? YES / NO

2.1 If Yes, Give details  
.....  
.....

3. Kindly indicate the maximum Quantity of tendered material which you are capable of supplying within the scheduled delivery period.

Name of the tendered Item	Qty that can be supplied by the firm within scheduled delivery period.

4. Suggestion for improvement of the tender document.  
.....  
.....  
.....

Place.....

Signature of contractor .....

Date .....

Name of Contractor .....

Signature of Bidder

## CHECK LIST FOR BIDDERS / APPLICANTS

1. The Bidder should ensure that all documents and papers submitted in this Tender are fully authenticated by the authorized signatory under his signature with official seal wherever applicable.
2. The following documents form part of the Tender and should be submitted with Tender:

Sl. No.	Documents to be Submitted	Documents Submitted	
		Y/N	Page No. at which Document Attached
01.	Tender / Bid Form (Sec.7 Part A) – <b>Online</b>		
02.	Duly filled & signed Price Schedule with all relevant bid details (Sec.7 Part B) – <b>Online</b>		
03.	DD / Banker's Cheque towards Tender Cost of ₹.2,360/- (inclusive of Tax) – <b>Offline</b>		
04.	EMD / Bid Security (Refer Sec.1 Clause 1) – <b>Offline</b>		
05.	Power of Attorney and authorization for executing POA to sign the Tender/Bid Forms and Price Schedule in accordance with clause 14.3 of section 4 Part A of SIM Empanelment Tender by BSNL CO. – <b>Online</b>		
06.	TSEC for 128K 4G USIM – <b>Online</b>		
07.	Duly filled and signed Undertaking and Declaration as per format at Section 5 – <b>Online</b>		
08.	Duly filled and signed Bidder's Profile and Questionnaire as per Section 8 – <b>Online</b>		
09.	In case of MSE Bidders, requisite valid proof towards exemption from payment of Tender Fee and EMD, in terms of valid certification from MSME (Ministry of Micro, Small & Medium Enterprises, Govt. of India) for the tendered item, shall be submitted by such bidder – <b>Online</b>		

\*\*\*\*\* End of Document\*\*\*\*\*