



BHARAT SANCHAR NIGAM LIMITED

(A Govt of India Enterprise)

(Electrical Wing)

O/o The Executive Engineer (E)

BSNL Electrical Division-I

No.22, Kellys Road,

Chennai - 600010.

Office: 044-26470123, 26470405 Fax: 044-2647 0406

e-TENDER DOCUMENT

Name of work:- Comprehensive maintenance of 2x40KVA and 1x5KVA UPS at RMC DC Chennai(recall)

NIT no: 52/EE(E) /ED-I/CH/2020-21

This tender document contains **31 pages** only.

Date of opening:02-03-2021 11:30 Hrs

For E Tender Helpdesk -Pls Contact : Shri. A VIGNESH , M/s ITI LTD : 9789819076, 9840613015 (Mobile No) & Mail Id : twhelpdesk399@gmail.com, bsnltwhelpdesk@gmail.com

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**INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR E-TENDERING FORMING PART OF NIT
AND TO BE POSTED ON WEBSITE**

The Executive Engineer (Elect), BSNL, **Electrical Division-I, Chennai** on behalf of the CMD, Bharat Sanchar Nigam Limited, invites online Item rate bids from eligible bidders in Single bid system for the following work:

1	Name of work	Name of work:- Comprehensive maintenance of 2x40KVA and 1x5KVA UPS at RMC DC Chennai(recall)
2	Estimated cost put to tender (Rs.)	Rs.430200/-(excl.GST)
3	Earnest Money (Rs.)	Rs.9040/-
64	Period of completion	Twenty Four months
5	Last date & time for online submission of tender	Up to 11:00 Hrs. on 02-03-2021
6	Last date & time for submission of original EMD	Up to 11:00 Hrs. on 02-03-2021
7	Date and time for opening of tender	11:30 Hrs. on 02-03-2021
8	Tender cost (Non refundable)	Rs.500/-+GST @18%
9	E-tender Processing fee (Non refundable)	0.05% of estimate cost subject to the minimum of Rs.500 and Maximum of Rs. 5000 plus Service Tax

ELIGIBILITY CRITERIA

The bidders satisfying the following conditions:-

The Contractors / agency should submit certified copy of EPF registration certificate, ESI registration certificate, GST registration certificate, PAN Card and proof of eligibility given below: -

Average annual turnover during the last 3 years, ending 31st March of the previous financial year, should be at least 30% of the estimated cost put to tender.

AND

1.1 The Manufacturer/authorized dealer/OEM of any of the makes of major equipment included in the NIT. The letter of authorization from manufacturer in original/photocopy attested by BSNL Executive will be submitted

OR

1.2 Experience of having successfully completed similar works in BSNL during last 7 years ending last day of month previous to the one in which applications are invited , should be either of the following:

1. Three successfully completed AMC/Maintenance of UPS works (with individual UPS capacity not less than 32KVA) costing not less than the amount equal to 40% of the estimated cost put to tender.

OR

2. Two successfully completed AMC/Maintenance of UPS works (with individual UPS capacity not less than 32KVA) costing not less than the amount equal to 60% of the estimated cost put to tender.

OR

3. One successfully completed AMC/Maintenance of UPS works(with individual UPS capacity not less than 32KVA) costing not less than the amount equal to 80% of the estimated cost put to tender.

NOTE: The estimated cost of one year shall be considered to evaluate the eligibility criteria

BSNL EW-6

Bharat Sanchar Nigam Limited
Electrical Wing

Electrical Division: ED-I,Chennai

Sub Division: IV, Chennai

Item rate tenders on single bid system are invited on behalf of CMD,BSNL for the work of **Name of work:- Comprehensive maintenance of 2x40KVA and 1x5KVA UPS at RMC DC Chennai (recall)** from the eligible bidders as per NIT notification. The enlistment of the bidders should be valid on the opening date of tender. In case the date of opening of tender is extended, the enlistment of bidder should be valid on the original date of opening of tender.

1. Intending bidder is eligible to submit the bid provided that he has definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority as per the eligibility conditions mentioned in the NIT notification page.
2. The work is estimated to cost **Rs.430200/-**. This estimate, however, is given merely as a rough guide.
3. Agreement shall be drawn with the successful bidder on prescribed form as amended up to the date of opening of tender. Bidder shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.
4. The time allowed for carrying out the work will be **Twenty Four Months** from the 10th day after the date of written order to commence the work.
5. The site for the work is available / or the site for the works shall be made available in parts. The successful bidder shall execute the work in coordination with other agencies working in the campus.
6. The bid documents consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website www.tenderwizard.com/BSNL at free of cost. The BSNL EW-8 document can be seen from the web site www.chennai.bsnl.co.in at free of cost.
7. After submission of the bid, the bidder can re-submit revised bid any number of times but before last time and date of submission of tender as notified. While submitting the revised bid, bidder can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of tender as notified.
8. Demand Draft for **Rs.590/-** towards **Tender cost** and The **Earnest money deposit (EMD)** for **Rs. 8604/-** in the form of demand draft / FDR / BG (BG is only for Air Conditioning, Diesel Engine Alternator, Lifts, and Sub Station works wherever the amount of EMD is more than Rs.20,000) / CDR of a nationalized / scheduled bank of the Reserve Bank of India, drawn in favour of "**BSNL, Chennai Telephones**" payable at "**Chennai**" shall be scanned & uploaded to the e-tendering website within the period of tender submission. The validity of the EMD in the form of DD shall be **60 days** from the date of opening. If the EMD is in the form of CDR/FDR/BG, the validity shall be **180 days** from the date of opening. In case of L1 bidder, the validity of CDR/FDR/BG is to be extended up to the observation period as that of the Performance guarantee / Security deposit.

9. The Physical **TENDER COST** and **EMD** of which the scanned copy is uploaded shall be deposited by all the bidders before 11:00 AM on the tender opening date, failing which the tender shall not be opened.
10. Interested bidder who wishes to participate in the bid shall pay the e-tender processing fee to M/s. ITI Limited through their e-gateway by credit / debit card / internet banking / RTGS / NEFT facility.
11. All the documents as specified in the tender document shall be scanned and uploaded to the e-Tendering website within the period of bid submission.
12. Online bid documents submitted by intending bidders shall be opened only of those bidders, who have deposited e-Tender Processing Fee with M/s ITI Limited and Earnest Money Deposit and other documents fulfilling eligibility criteria, scanned and uploaded are found in order.
13. The last date for online submission of bid is **02.03.2021** up to 11:00 AM and the bid submitted shall be opened at 11:30 AM on the same day. If a holiday is declared on the tender opening day, the tender will be opened on the next working day.
14. The e-Tender processing fee is non-refundable.
15. **Performance Guarantee:** The bidder is required to furnish Performance guarantee for an amount equal to 5% of the contract value in the form of bank guarantee/CDR/FDR/DD (of a nationalized/ Scheduled Bank in a standard format) within two weeks from the date of issue of acceptance letter. This period can be further extended by the Engineer-in-charge up to a maximum period of two weeks on written request of Bidder. The validity period of the performance security in the form of performance bank guarantee shall be: Three Months from the date of actual completion of work, for AMC works; and One year from the date of actual completion of work for all other works. **In case the bidder fails to deposit the said performance guarantee within the stipulated period, including the extended period if any, the Earnest Money deposited by the bidder shall be forfeited automatically without any notice to the bidder and the bidder will not be allowed to participate in the re tendering for the same work.**
16. **Security Deposit:** In addition to Performance guarantee stated above, a sum @ 10% of the gross amount of the bill shall be deducted from each running bill of the contractor till the sum be deducted with the sum already deposited as earnest money, will amount to security deposit of 5% of the contract value of the work. **The security deposit shall be released after an observation period as follows: Three Months from the date of actual completion of work, for AMC works; and One year from the date of actual completion of work for all other works.**
17. In case any discrepancy is noticed in the documents as uploaded at the time of submission of the bid online, then the bid submitted shall become invalid and the BSNL shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further, the bidder shall not be allowed to participate in the retendering process of the work.
18. Intending bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders, the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidder shall be responsible for

arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the BSNL and local conditions and other factors having a bearing on the execution of the work.

19. The competent authority on behalf of the CMD does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all the tenders received without the assignment of any reason. All tenders in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidder shall be summarily rejected. The competent authority on behalf of CMD reserves to himself the right of accepting the whole or any part of the tender and the bidder shall be bound to perform the same at the rate quoted.
20. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the bidders who resort to canvassing will be liable to rejection.
21. Agreement shall be drawn with the successful bidder on prescribed form. Bidder shall quote his rates as per various terms and conditions of the said form, which will form part of the agreement.
22. The bidder should give a certificate as per the following that none of his/her relative is employed in BSNL units as per **Form 'D'**. In case of proprietorship firm, certificate will be given by the proprietor and for partnership firm certificate will be given by all the Directors of the company.
 - a. Near relatives of all BSNL employees either directly recruited or on deputation are prohibited from participation in tenders and execution of works in the different units of BSNL. The near relatives for this purpose are defined as:
 - i. Members of a Hindu Undivided family.
 - ii. They are husband and wife.
 - iii. The one is related to the other in the manner as father, mother, son(s) & son's wife(daughter-in-law), Daughter(s) & daughter's husband(son-in-law), brother(s) & brother's wife, sister(s) & sister's husband(brother -in-law).
 - b. The company or firm or any other person is not permitted to tender for works in BSNL unit in which his near relative(s) is(are) posted. The unit is defined as SSA/Circle/Chief Engineer/Chief Archt./Corporate office for non-executive employees and all SSA in a circle including circle office/Chief Eng./Chief Archt./Corporate office for executive employees (including those called as Gazetted officers at present). The bidder should give a certificate that none of his/her such near relative is working in the units as defined above where he is going to apply for tender/work, for proprietorship, partnership firms and limited company certificate shall be given by the authorized signatory of the firm. Any breach of these conditions by the company or firm or any other person, the tender/work will be cancelled and earnest money/performance guarantee will be forfeited at any stage whenever it is so noticed. BSNL will not pay any damages to the company or firm or the concerned person. The company or firm or the person will also be debarred for further participation in the concerned unit.
 - c. No employee in BSNL/ Govt. of India is allowed to work as a contractor for a period of two years of his retirement from service without the prior permission. The contract is liable to be cancelled if either the bidder or any of his employees is found at any time

to be such a person who had not obtained the permission as aforesaid before submission of tender and engagement in the bidders service.

23. The tender for the work shall remain open for acceptance for a period of ninety (90) days from the date of opening of tenders. If any bidder withdraws his tender before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the BSNL, then the BSNL shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the tenderer shall not be allowed to participate in the retendering process of the work.
24. The agency has to comply with the provisions of EPF and miscellaneous provisions Act-1952 and employees provident fund scheme-1952 as amended up to date in respect of labours/employees engaged by them for this work. Any consequence arising due to non-complying of provisions as specified above shall be the sole responsibility of the firm only. The agency shall give an undertaking to this effect as per **Form 'B'**.
25. **Extension of Validity of tender:** In case, where the letter of award of work cannot be placed within the validity period of the tender, the BSNL can request the bidder to extend the validity of their respective tenders and the Earnest Money deposit by a reasonable period. In such cases, extension of validity of Earnest Money deposit by 30 days beyond the extended validity date of tender should also be asked for. While BSNL can make the request for extension, the tenderer is free to either extend the validity or refuse the request to extend the validity.
26. Rates quoted by the contractor shall be firm and shall be valid for the currency of contract. No cost escalation shall be permitted during the currency of contract.
27. This notice inviting tender shall form a part of the contract document. The successful bidder, on acceptance of his tender by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of:-
 - a. The Notice Inviting Tender, all the documents including additional conditions, specifications and drawings, if any, forming part of the tender as uploaded at the time of invitation of tender, subsequent amendments issued and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.
 - b. Standard BSNL EW-8 form.

General Instructions to the Bidders

1. The intending bidder must read the terms and conditions of BSNL-EW 6 carefully. He should only submit his bid, if he considers himself eligible and he is in possession of all the documents required.
2. Information and instructions for bidders posted on website shall form part of bid document.
3. Applicants are advised to keep visiting the above mentioned website from time to time (till the deadline for bid submission) for any updates in respect of the tender documents, if any. Failure to do so shall not absolve the applicant of his liabilities to submit the applications complete in all respect including updates thereof, if any. An incomplete application may be liable for rejection.
4. Those bidders not registered on the website mentioned above, are required to get registered themselves beforehand. The intending bidder must have valid class-III digital signature to submit the bid.
5. On opening date, the bidder can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.
6. Bidder can upload documents in the form of JPG format or / and PDF format.
7. Bidder must ensure to quote rate of each item. The column meant for quoting rate in figures appears in yellow colour. In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0". Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO)
8. Even though any bidder may satisfy the above requirements, he would be liable to disqualification if he has:
 - a. Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the eligibility criteria document.
 - b. Record of poor performance such as abandoning work, not properly completing the contract, or financial failures / weaknesses etc.
9. If any information furnished by the bidder is found incorrect at a later stage, he shall be liable to be debarred from tendering/taking up of works in BSNL. The BSNL reserves the right to verify the particulars furnished by the applicant independently.
10. Sales Tax, Excise Duty, Work Contract Tax, Purchase tax, Turn over tax, Labour Cess or any tax applicable in respect of this contract as applicable shall be borne by the bidder himself. The bidder shall quote his rates considering all such taxes. The TDS as per the Govt. regulations will be recovered from the contractor.
11. **Tender Evaluation :**
 - (a) The evaluation and comparison of responsive bids shall be done on the basis of Net cost to BSNL on the prices offered inclusive of duties and taxes (but excluding CENVAT – able duties & taxes), sales tax, packing, forwarding, freight and insurance charges etc., as indicated in the price schedule. The bid with lowest net cost as elaborated above will be the L1 bidder.
 - (b) Vendors should furnish the correct E.D. / Customs tariff Head in the price schedule. If the credit for the Duties and Taxes under CENVAT credit rules, 2004 is found to be not admissible at any stage subsequently owing to wrong furnishing of Tariff Head, then the

vendors will be liable to refund such non-admissible amount, if already paid, along with penalty if charged by the concerned authority.

- (c) In case the Duties & Taxes which are non CENVAT – able as per the quotes indicated in the price schedule by the vendors and subsequently at any stage it is found that Credit for such Duties & Taxes is admissible as per CENVAT Credit Rules, 2004, then the vendors will be liable to refund the amount equivalent to such Duties & Taxes if already paid to them. However, BSNL may allow the supplier to submit necessary documents in this regard which may enable BSNL to avail the CENVAT credit provided such credit is still available for the amount so paid as per CENVAT Credit Rules 2004.
- (d) BSNL reserves the right to ask the bidders to submit documentary proof confirming the correct Tariff Head from the E.D. / Customs authority where the Tariff Head furnished against the particular tendered item by different bidders differs from each other or the same is found apparently not furnished in accordance with E.D. / Customs Tariff notifications.
- (e) If the supplier fails to furnish necessary supporting documents i.e. Excise / Customs invoices etc. in respect of the Duties / Taxes which are cenvatable, the amount pertaining to such Duties / Taxes will be deducted from the payment due to the firm. Invoice shall clearly indicate break up details of composite price i.e. Basic, E.D., Sales Tax, any other Duties and Taxes, Freight / Packing Charges, Service Tax etc.
12. However, pursuant to the constitution (forty-sixth amendment) act, 1982, if any further tax or levy is imposed by statute, after the last date of receipt of tenders, and the contractors there upon necessarily and properly pays such taxes/ levies, the contractor shall be reimbursed the amount so paid, provided such payment, if any, is not in the opinion of Superintending engineer (whose decision shall be final and binding) be attributable to delay in execution of work within the control of contractor.
13. In case of statutory variation in regard to excise duty, only in respect of package AC units, EA set and Lifts, within the stipulated date of completion of individual agreement, the same shall be paid or recovered as per the actual against documentary proof. However, beyond this period BSNL will take advantage of any duty reduction but will not pay extra on account of duty increase. Price adjustment provision on account of change in excise duty shall not apply in respect of equipment/components of equipment / materials, other than package AC units, EA set and lifts. The bidder shall, keep necessary books of account and other documents for the purpose of this condition as may be necessary and shall allow inspection of the same by a duly authorized representative of BSNL and further shall furnish such other information / document as Engineer-in-charge may require.
14. The Contractor shall, within a period of 30 days of imposition of any further tax or levy in pursuant to the constitution of (forty sixth amendment) act 1982 give a written notice thereof to the Engineer-in-charge that the same is given pursuant to this condition, together with all necessary information relating thereto.
15. **Bye laws Indemnity against liabilities:**
- a. The bidder shall comply with all by laws and regulations of the local and statutory authorities having jurisdiction over the works and shall be responsible for payment of all fees and other charges and giving and receiving all necessary notices and keep the Engineer-in-charge informed about the notices issued and received.
 - b. The bidder shall indemnify the department against all claims in respect of patent rights design, trademark or name of other protected rights in respect of any plant, machine, work or materials used for or in connection with the works or temporary

works and from and against all claims demands, proceedings, costs, charges and expenses whatsoever in respect of or in relation thereto.

- c. The bidder shall defend all actions arising from such claims and shall himself pay all royalties, License fees, damages, costs and charges of all and every sort that may be legally incurred in respect hereof shall be borne by the bidder.
- d. All liabilities / penal recoveries on matters arising out of tax/excise /levies such as incorrect deductions discrepancies in the filing of returns, revised assessments by the concerned authorities etc,. shall be borne by the bidder.

16. Termination of contract on death of contractor :

Without prejudice of any of the rights or remedies under this contract, if the contractor dies, the Engineer in charge on behalf of the BSNL shall have the option of terminating the contract without compensation to the contractor.

17. Indulging of contractor in criminal /antisocial activities and cases under investigation/charge sheeted by CBI or any other government agencies etc. :

If the CBI/Independent External Monitor (IEM) /Income tax/ Sales Tax /Central Excise/Custom Departments recommend such a course - Action will be taken as per the directions of CBI or concerned department.

18. List of self attested documents to be scanned and uploaded to the e-tendering website within the period of tender submission:

- a. Tender cost in the prescribed format.
- b. EMD in the prescribed format.
- c. Certificate of financial turnover from Chartered Accountant.
- d. Certificates of Work Experience issued by client department (Form 'C') if applicable. (Proof of eligibility criteria stipulated in the tender document)
- e. Certificate of registration of Sales Tax / VAT.
- f. PAN Card.
- g. Service Tax registration certificate.
- h. Undertaking to abide by EW-6 and EW-8 (Form 'A').
- i. Undertaking regarding EPF and ESI provisions (Form 'B').
- j. EPF and ESI Registration certificate (**if applicable**).
- k. Undertaking regarding No Near relative working certificate (Form 'D')

FORM 'A'

Undertaking to abide by EW 6 & EW 8

"I.....Son of
.....Resident of
hereby give an undertaking that I have read the complete bid document and I am aware of all the clauses and sub clauses of BSNL EW 6 & 8 forms and I confirm that I will abide by all the terms and conditions available in original standard BSNL EW 6 & 8 forms.

(Seal of the firm)

(Signature of Bidder)

FORM 'B'

Undertaking regarding EPF provisions

"I..... Son of
.....Resident of hereby give
an undertaking that

* I/We have employed only ----- persons in our establishment and hence the EPF and Miscellaneous provisions Act, 1952 is not applicable to my / our establishment.

* I/ We have registered as per the EPF and Miscellaneous provisions Act, 1952 and our registration no is ----- . We undertake to keep it valid during the currency of contract.

In case at any stage, it is found that the information given by me is false / incorrect, BSNL shall have the absolute right to take any action as deemed fit/without any prior intimation to me".

* strike out whichever is not applicable

** Attach a self-attested photo copy of the above said EPF registration certificate.

(Seal of the firm)

(Signature of Bidder)

Undertaking regarding ESI provisions

"I..... Son of
.....Resident of hereby give
an undertaking that

* I/We have employed only ----- persons in our establishment and hence the ESI and Miscellaneous provisions Act,1948 is not applicable to my / our establishment.

* I/ We have registered as per the ESI and Miscellaneous provisions Act, 1948 and our registration no is ----- . We undertake to keep it valid during the currency of contract.

In case at any stage, it is found that the information given by me is false / incorrect, BSNL shall have the absolute right to take any action as deemed fit/without any prior intimation to me".

* strike out whichever is not applicable

** Attach a self-attested photo copy of the above said ESI registration certificate.

(Seal of the firm)

(Signature of Bidder)

FORM 'C'

Performance report of works

1. Name of work
2. Agreement no.
3. Final Value of Work Done
6. Date of start
7. Actual date of completion
8. Performance: Satisfactory / Not Satisfactory

Dated:

Executive Engineer or Equivalent

FORM 'D'

No Near relative working certificate

I..... Son of Shri.....Resident of.....
hereby certify that none of my relative(s) as defined in the tender document is/are employed in BSNL unit as per details given in tender document. In case at any stage, it is found that the information given by me is false / incorrect, BSNL shall have the absolute right to take any action as deemed fit/without any prior intimation to me.

(Seal of the firm)

(Signature of Bidder)

Annexure I
MODEL FORM OF BANK GUARANTEE FOR EMD
(For submitting EMD for Air Conditioning, Diesel Engine Alternator, Lifts, and Sub Station Works wherever the amount of EMD is more than Rs.20,000/-)

Whereas _____ (hereinafter called "the bidder(s)") has submitted its Tender dated _____ for the work _____
_____ KNOW ALL
MEN by these presents that WE _____ OF
_____ having our registered office at _____
(hereinafter called "the Bank") are bound unto _____ (hereinafter called "the BSNL") in the sum of _____ for which payment will and truly to be made of the said BSNL, the Bank binds itself, its successors and assigns by these presents.

THE CONDITIONS of the obligation are:

1. If the Bidder(s) withdraws its Tender during the period of Tender validity specified on the Tender Form: or
2. If the Bidder(s) having been notified of the acceptance of its Tender by the BSNL during the period of Tender validity.
 - (a) Fails or refuses to execute the Contract.
 - (b) Fails or refuses to furnish security Deposit in accordance with the conditions of Tender document.

We undertake to pay to the BSNL up to the above amount upon receipt of its first written demand, without the BSNL having to substantiate its demand, provided that in its demand, the BSNL will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force as specified in the Tender Document up to and including Thirty (30) days after the period of the Tender validity and any demand in respect thereof should reach the Bank not later than the specified date/dates.

Signature of the Bank

Signature of the Witness
Name of Witness

Address of Witness:

ANNEXURE II
PERFORMANCE SECURITY GUARANTEE BOND

In consideration of the CMD, BSNL (hereinafter called 'BSNL') having agreed to exempt _____ (hereinafter called 'the said bidder(s)') from the demand under the terms and conditions of an agreement/Advance Purchase Order No _____ dated _____ made between _____ and _____ for the supply of _____ (hereinafter called "the said agreement"), of security deposit for the due fulfillment by the said bidder (s) of the terms and conditions contained in the said Agreement, on production of the bank guarantee for _____ we, (name of the bank) _____ (hereinafter refer to as "the bank") at the request of _____ (bidder(s)) do hereby undertake to pay to the BSNL an amount not exceeding _____ against any loss or damage caused to or suffered or would be caused to or suffered by BSNL by reason of any breach by the said Bidder(s) of any of the terms or conditions contained in the said Agreement.

2. We (name of the bank) _____ do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on a demand from the BSNL by reason of breach by the said bidder(s)' of any of the terms or conditions contained in the said Agreement or by reason of the bidders(s)' failure to perform the said Agreement. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee where the decision of BSNL in these counts shall be final and binding on the bank. However, our liability under this guarantee shall be restricted to an amount not exceeding _____.

3. We under take to pay to the BSNL any money so demanded notwithstanding any dispute or disputes raised by the bidder(s)/supplier(s) in any suit or proceeding pending before any court or tribunal relating thereto our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be valid discharge of our liability for payment there under and the bidder(s)/supplier(s) shall have no claim against us for making such payment.

4. We(name of the bank)_____ further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the BSNL under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till _____ (office/BSNL) BSNL certifies that the terms and conditions of the said Agreement have been fully or properly carried out by the said bidder(s) and accordingly discharges this guarantee. Unless a demand or claim under this guarantee is made on us in writing on or before the expiry of TWO/TWO AND HALF/THREE YEARS (as specified in P.O) from the date hereof, we shall be discharged from all liabilities under this guarantee thereafter.

5. We (name of the bank)_____ further agree with the BSNL that the BSNL shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said bidder(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the BSNL against the said Bidder(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Bidder(s) or for any forbearance, act or omission on the part of the BSNL or any indulgence by

Name of work:- Comprehensive maintenance of 2x40KVA and 1x5KVA UPS at RMC DC Chennai(recall)

the BSNL to the said Bidder(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Bidder(s)/supplier(s).

7. We (name of the bank) _____ lastly undertake not to revoke this guarantee during its currency except with the previous consent of the BSNL in writing.

Dated the _____ day of _____

for _____ (indicate the name of bank)

Name of work:- Comprehensive maintenance of 2x40KVA and 1x5KVA UPS at RMC DC Chennai(recall)

SCHEDULE OF WORK

Name of work:- Comprehensive maintenance of 2x40KVA and 1x5KVA UPS at RMC DC Chennai (recall)

NAME OF THE CONTRACTOR													
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Schedule of Quantity

Sl.no	Description of Item	Qty	Unit	Unit excludin g GST	(Net cost)	CGST		SGST		IGST		Total Amount includin g GST	HSN/SA C code
						%	Amount in Rs	%	Amount in Rs	%	Amount in Rs		
							Rs.		Rs.		Rs.		
1	2	3	4	5	6	7	8=col. x 7)	9	10=col.(6x 9)	11	12=col. 6*11)	13=col. (6+8+10+12)	14
1	Comprehensive maintenance of 2x40KVA UPS 3ph-3ph in (1+1) configuration with built in battery charger facility having 415V 3phase pure sine wave form out put as per the specifications complete as required.(Make Numeric)	24	Months		0.00		0.00		0.00		0.00	0.00	
2	Comprehensive maintenance of 5KVA UPS 1ph-1ph configuration with built in battery charger facility having pure sine wave form out put as per the specifications complete as required.(Make Numeric)	24	Months		0.00		0.00		0.00		0.00	0.00	
					Total Ex GST	0.00						Total i/c GST	0.00
Total Net Cost to BSNL in words (Col.-6)		#NAME?											
Total Cost including GST in words (Col.-13)		#NAME?											

UNPRICED SCHEDULE

Contractor

Executive Engineer in Charge

IMPORTANT NOTES

1	The firm shall be responsible to ensure that GST shown in the above columns is correct & Input Tax Credit for the amount shown above is admissible as per GST Act as amended up to date.
2	Tax Invoice /Bill of supply should be pre-printed with all the details as per the requirement under GST Act.
3	The evaluation and comparison of responsive bids shall be done on the basis of Net cost to BSNL on the prices offered inclusive of packing, forwarding, freight and insurance charges etc., but excluding GST
4	The rates for all items of work shall, unless clearly specified otherwise, include cost of all labour, materials and other inputs involved in the execution of the terms as specified in the scope of work.
5	No advance payments can be made. Stipulations like levy of interest if payment is not made in a specified time are also not acceptable and the payment is governed by the normal BSNL practice.
6	Bidders must mandatorily quote for all GST components (CGST,SGST,IGST) as applicable.
7	Bidders must mandatorily mention correct HSN / SAC codes.

Name of work:- Comprehensive maintenance of 2x40KVA and 1x5KVA UPS at RMC DC Chennai(recall)

INVENTORY

S.No.	Capacity of the UPS	Make	Year of Installation.	Qty
1	40KVA UPS Model-HPE i 33	Numeric	2015	2 Nos
2	5KVA UPS Digital HP Max 5000	Numeric	2015	1 Nos

SPECIFICATIONS FOR MAINTENANCE OF UPS AND BACKUP BATTERY

Part 1: Scope of Maintenance:

1. Ensuring that UPS, backup battery, controls, communications with BMS system as well as connecting cables constituting the UPS system are maintained in healthy & clean conditions
2. Monitoring and ensuring that UPS and Batteries are maintained within limits.
3. To perform maintenance tasks as per schedule given in part III.
4. To ensure continuous UPS supply and in case of break down take steps to ensure restoration at the earliest.
5. In addition to breakdown maintenance as in Schedule of Quantities, the following Tasks shall also to be performed.

Part II – Tasks To Be Performed Within First 15 days.

1. Carry out general inspection with a view to identify short coming if any in the UPSs and battery bank installation.
 2. Check all the switches & meters for proper operation.
- All results of above inspection to be recorded and brought to the notice of Engineer- in –charge specially highlighting short comings for necessary action.

Part III – Maintenance schedule to be followed.

Quarterly

1. Check the output & input voltages are within limits.
2. Ensure that the installation is in clean and healthy working condition.
3. Check for any abnormal heating /smell.
4. Check for any abnormal noise.
5. Check for distilled water level of battery and cleanliness of terminal.
6. Check water level of battery and top up the same, in all the UPS s to ensure proper levels.
7. Check the operating condition of switches, transformer, semiconductor switching circuit, PCB, relays etc.
8. Cleaning of battery terminal and applying petroleum jelly, tighten the terminal, replace the damaged crimping etc
9. Checking the charging circuit and ensure all batteries are charging properly.

Half Yearly

1. Check that Hi /Low cut off circuit is functioning well.....
2. Testing battery voltage, specific gravity of electrolyte and top up if necessary.....
(April & Oct)
3. Earthing system check. (April & Oct)
4. Checking of the connection for tightness and cleanliness.....
5. Check all the Electrical connections for proper tightness.....

Yearly

Meggering for in all the equipment up to standard value.....

Testing

Detailed Testing of the installation shall be done once in a year to find out capacity and efficiency of various equipment with respect to their rating. The testing procedure shall be same as adopted at the time of original testing (but without involving the T&D persons.)

Notes

1. The attendants shall check respective item on every visit. This shall be 100% test checked by JTO (E)/ SDE (E) once in Monthly, Half Yearly & Yearly checks shall be performed directly under the supervision of JTO (E)/SDE (E) and monthly report on the same duly countersigned by SDE (E) shall be sent to the EE (E) before 10th of next month. The yearly testing report shall be sent to EE (E) and SE (E) with directly by SDE (E) in charge.

Part-IV : Material

All the materials required for carrying out maintenance with the exception of following shall be arranged by the contractor at his own cost.

1 "Replacement of complete UPS."

2 Replacement of battery.

3 Note:- 1.. The replacement of material shall be with the same rating and make as that of the original. However, in case of non-availability of a particular make, the Engineer-in-charge will approve the alternate make.

GENERAL SPECIFICATIONS and CONDITIONS OF CONTRACT

1.0 Scope of Maintenance

1.1 Attending Beak down maintenance calls reported upon to the agency and periodical preventive mtce as per the specification for mtce of UPS and Backup given above.

1.2 After the contract period is over the installation has to be duly handed over to the new agency along with the record of test results of equipments & associated items like Battery etc., under supervision of SDE (E)/JTO (E) in charge. However installation is to be taken over by the new agency for O & M with in 15 days of award of work.

2.0 METHODOLOGY

2.1 It is presumed that contractor will provide minimum qualified staff at the site, which will be adequate to perform break down and routine maintenance. 2.2 In case of faults beyond the capacity of the staff provided as above, contractor shall immediately provide extra-specialized work force so as to attend to the fault in minimum reasonable time without any extra cost.

2.2 At the start of work, firm shall prepare an inventory of all Electro-Mechanical services jointly with J.T.O (E), concerned.

2.3 Any defects, shortcoming brought to the notice of the department while taking over O & M within the first 15 days from the date of start of contract, shall be the responsibility of the department, except the activities which are part of preventive maintenance and are required periodically. Such activities shall be undertaken by the firm.

2.4 In case of change of contract from one agency to other the defects listed during joint inspection shall be rectified by the old agency within 15 days from the date of preparation of defect list. If the agency fails to rectify the same within these 15 days, the same shall be got rectified at the risk & cost of the old agency without further notice. In such case, the department shall take necessary action for rectification of defects within next 15 days.

2.5 Firm shall maintain maintenance cards as per Clause 9.00 below

2.6 The replacement of material/control cards/relays etc shall be with the same rating and make as that of the original. The firm may also replace an item with energy efficient item wherever the same is available on intimation to JTO (E). However, in case of non-availability of a particular make, Engineerin-charge will approve the alternate make.

2.7. Dismantled and unserviceable items for which a replacement is supplied, shall be removed from the site under intimation to the JTO(E).

2.8 All materials shall be of approved make, model and capacity and shall be matching to the system. Invoice shall be produced in case of all major items etc. as a proof of genuine spares. Obsolete items not available in market can be repaired and re used.

3.0 TOOLS & PLANTS: All tools and plants, testing & safety equipments required for carrying out various tasks relevant to maintenance have to be arranged by firm at its own cost.

4.0 COMMERCIAL.

4.1 The tenderer must obtain himself on his own expenses, all the information necessary for the purpose of tendering, inspect the site and acquaint himself with all the local conditions, means of access to work and nature of work etc. No claim shall be entertained on this account.

4.2 Payment shall be made on quarterly basis after completion of maintenance period and on submission of bill in printed letter head together with requisite certificate and documents as per **annexure – I**

4.3 The rates quoted must be full & final. Nothing extra is payable other than the quoted rates. Clause 10-CC shall not be applicable for this account. Accordingly, this clause stands deleted from PWD-8 form.

4.4 All taxes including service tax, levies, duties, insurance, Octroi and transportation etc. in respect of this contract are payable by the contractor and BSNL will not entertain any claim in respect of the same. No concessional form shall be issued.

4.5 BSNL shall deduct statutory taxes and duties like income tax, service tax/works contract tax etc. from payments due to the firm as per rules of the State/Central Govt. The Accounts Officer of the concerned Division shall issue certificates for such deductions to the firm.

5.0 DAMAGES TO BSNL INSTALLATION:

5.1 Any damage to the installation(s)/building during the maintenance period due to the carelessness on the part of maintenance staff shall be the responsibility of firm/contractor & shall be replaced/rectified by the firm without any extra cost.

5.2 Any accident or damage during maintenance/operation will be the responsibility of the firm/contractor & the Department will not entertain any claim, compensation, penalty etc. on this account or on account of non observance of any other requirement of law relevant to his work.

6.0 CURRENCY OF CONTRACT:

6.1 The currency of contract shall be 12 months. The Department reserves the right to terminate the contract by giving show cause notice of one-month duration at any time during the currency of the contract.

6.2 The Department reserves the right to extend the contract for a maximum period of three months at the same rates & conditions, without the consent of the firm and beyond this period with mutual consent.

7.0 TERMINATION OF CONTRACT:

7.1 Right is reserved by BSNL for terminating the contract due to serious default. This includes major break down or accident or loss due to negligence on the part of firm, failure to attend breakdown, disobedience and abandoning the site etc. In such a case, 10% Performance Guarantee shall be forfeited to BSNL. The decision of Executive Engineer (E) in this regard shall be final and binding.

7.2 Right is reserved by BSNL for closure of the contract at any time by giving one month's notice for reasons not attributed to the Contractor. The decision of Executive Engineer shall be final and binding on the contractor for closure of contract and for which BSNL shall not entertain any claim.

8 . PENALTIES FOR DEFICIENCY IN SERVICE:

SL NO	SERVICE	SERVICE CONDITIONS	PENALTY FOR DEFICIENCY IN SERVICE
1	UPS supply	The Contractor shall maintain the UPS and	Rs.500/- per system per day

		ensure uninterrupted output .In case of the UPS. If the contractor fails to attend the complaint within 24 hours, a penalty of Rs.500/- per system per day or part thereof, exceeding 24hrs. Subject to the maximum of 3 days shall be levied. If the agency fails to attend the fault within 3 days the faulty will be attended at risk and cost of the contractor without further notice.	

Note:-

1. In case contractor fails to comply with preventive/ periodical maintenance schedules, penalty of **one month's bill amount per UPS** shall be imposed.
2. In case of a major accident/loss on account of negligence on the part of the contractor, the contract shall be terminated and 10% of the estimated cost shall be recovered. Decision of Executive Engineer(E) shall be final and binding on the contractor.
3. Notwithstanding the compensation clause described above, the department shall take necessary steps for repair etc. of faulty equipment at risk & cost of firm, beyond 3 days of continuing failure, without further notice. The decision of EE (E) shall be final in this regard.
4. If the performance is found to be unsatisfactory by the Officers during their site visits / test checks for any of the services, one month's bill for that service for that site shall be recovered.

9.0 Maintenance card: A maintenance card in standard Proforma (as shown below) showing the history of maintenance activities undertaken shall be displayed for every equipment

FRONT SIDE OF CARD

SITE:-	AMC FIRM:-
EQUIPMENT:-	FIRM'S PH NO:-
CAPACITY:-	JTO (E)'S PH NO:-
MAKE & SL NO:-	SDE(E)'S PH NO:-

DATE	TYPE OF MAINTENANCE DONE	SIGN OF Service personnel	SIGN OF EXGE/Bldg STAFF	Remarks

BACK SIDE OF CARD

DATE	NATURE OF FAULT	REPORTED TO	SIGN OF Bldg In charge	ATTENDED ON	SIGN OF Service Personnel	SIGN OF XGE STAFF

10.0 Guarantee and Defect Liability

- The guarantee for replaced components / equipments shall be valid for twelve months after

successful commissioning. The contractor shall guarantee that all replaced components / equipments are free from any defects and also the equipments work with satisfactory performance and efficiency not less than the guaranteed values.

- Any part found defective during Guarantee period shall be replaced free of cost by the contractor. The service of the contractor's personnel, if required during this period shall be made available free of cost to the BSNL.
- In case the contractor fails to depute his representative to attend the fault within the time frame stipulated in various clauses or fails to cause remedial measure within reasonable time as decided during joint inspection, the BSNL may proceed to do so at the contractor's risk and expenses and without prejudice to any right of the BSNL to recover such expenses.

ANNEXURE - I

CERTIFICATE TO BE SUBMITTED ALONG WITH EACH BILL

1. CERTIFIED THAT WE HAVE CARRIED OUT THE PREVENTIVE MTCE. OF THE UPS COVERED IN THE ABOVE CONTRACT SATISFACTORILY AND ALL THE SERVICES HAVE BEEN UNDER SATISFACTORY WORKING CONDITION EXCEPT THE FOLLOWING DUE TO THE REASONS MENTIONED AGAINST THE RESPECTIVE ITEM:

Sl.No	ITEM/SERVICES	REASONS FOR NON OPERATION

Counter signed by:

SIGNATURE OF CONTRACTOR

LIST OF APPROVED MAKES-BSNLELECTRICALWING

(AS ON 29.02.2016)

S. No.	Item	Makes
1	Engine	Ashok Leyland /Cummins/ Caterpillar /KOEL/ Volvo Penta / Mahindra & Mahindra (up to 200 KVA) /Escorts (up to 30 KVA)/ Eicher (up to 35 KVA)
2	Alternator(Brushless)	Crompton Greaves (AL. series) / KEC / Leroy Somer / Stamford/Jyoti Ltd
3	Battery (Lead Acid / Mntc. Free)	Amara Raja / AMCO / Farukawa / Hitachi / Exide/ Prestolite / Standard
4	HV Switchgear (Vacuum Circuit Breaker/SF6)	Biecco Lawrie / Crompton / Kirloskar / MEI / Jyoti Ltd
5	Transformer (Oil filled / Dry type) a) Above 400 KVA	ABB / Schneider Electric /Andrew Yule / Bharat Bijlee / Crompton / EMCO /Kirloskar / Siemens
	b) Up to 400 KVA	In addition to above makes, Uttam/ Patson /Rajasthan Transformer and Switchgear
6	Air Circuit Breaker	L&T/ Schneider Electric / Siemens
7	MCCB(Ics=Icu)	L&T/ Schneider Electric / Siemens
8	SDF units	L&T/ Schneider Electric / Siemens/HPL/Havells
9	Power Contactors	L&T/ Schneider Electric / Siemens/ Lakshmi(LECS)
10	Change Over Switch	HPL / Havells / H-H Elcon
11	Intelligent APFC Relay	L&T/EPCOS(Siemens)/ Schneider Electric / Neptune Ducati/Syntron/ABB
12	Bus Bar Trunking/ Sandwiched Bus Duct	Moeller/L&T/Schneider Electric/ABB/ Legrand /Zeta
13	Power Capacitors (MPP/APP)	L&T/EPCOS(Siemens)/ABB/Crompton/ Schneider Electric / Neptune Ducati
14	Digital/ KWHr meter	Schneider Electric/ AE/ Digitron / IMP/Meco / Rishabh /Universal/HPL/L&T/ABB/Yokins
15	Cold shrink HT/LT Cable Joint	Denson / 3M(M-Seal)/ Raychem
16	Rubber Matting	ISI mark
17	MCB/ Isolator /ELCB/RCCB/ Distribution Board	Crompton / Havells / Indokopp / MDS Legrand / L&T / Schneider Electric/ Siemens / Standard/ABB/HPL
18	MS/ PVC Conduit	ISI mark
19	Cable Tray	MEM/Bharti/Ratan/Slotco/Profab
20	HT/LT Cables	ISI mark
21	PVC insulated copper conductor wire	ISI mark
22	Centrifugal Pump	Amrut / BE / Beacon / Batliboi /Crompton / Jyoti / Kirloskar / KSB / Mather & platt / WASP/Grundfos
23	Submersible Pump	Crompton/Amrut / BE / Calama / Kirloskar / KSB
24	Motors	ABB/ Bharat Bijlee / Crompton Greaves / Schneider Electric / HBB / KEC / Siemens/Jyoti Ltd
25	Fresh Air Fans	GE / Khaitan/Almonard/Crompton
26	Starter	ABB / BCH / Schneider Electric / L&T / Siemens /

27	Single Phase Preventer	L&T / Minilec / Siemens / Zerotrip
28	GI/MS Pipe	ATC / ATL / BST / GSI / ITC / ITS / IIA / JST / Jindal /TTA / Tata/Zenith
29	Foot Valve	ISI mark
30	Gate Valve	Advance/Audco/Johnson Controls / Zoloto /Annapurna / Fountain /Kirloskar / Leader / Sant / Trishul
31	Compressors	Carrier/Emerson copeland/York/Danfoss (for chillers only)
32	Resin Bonded Glass wool	Fibre Glass / Pilkington / UP Twiga
33	Expanded Polystyrene	BASF(India) Ltd.
34	Gauge	Feibig / H.Guru / Pricol
35	Controls	FLICA / Honeywell / Indfoss / Penn- Danfoss / Ranco / Ranutrol / Sporland
36	Fine Filters	Anfiltra Effluent / ARW / Athlete/ Airtake / Dyna / Kirsloskar/ Puromatic/ Purafill/ Purolator / Tenacity
37	GI Sheet	HSU Jindal / National / Nippon Denro / Sail / Tata
38	Heat Detector	Appollo / Chemtron/ Edward / Fenwal/ Hochiki / Nitton /System Sensor/ Wormald/Honeywell Essar/Notifier
39	Ionization Detector	Appollo / Cerebrus / Edward/ /Fenwal / Hochiki / Nitton / System Sensor /Wormald
40	Photo Electric Smoke Detector	Appollo / Cerebrus / Edward / Fenwal/ Hochiki / Nitton / Wormald /System Sensor
41	Fire Panel (Microprocessor based)	Agni Instruments / Agni Devices/ Aruna Agencies / Carmel Sensor / Ravel Elect. / Honeywell Essar / Notifier / Navin Systems
42	Sprinkler/ Hose Reel & Hose Pipe	ISI mark
43	Fire Extinguisher	ISI mark
44	Lift	OTIS, Kone, Mitsubishi , Schindler, Johnson, Thyssenkrupp Elevator(India)

NOTE:

1. The accessories such as CT/PT/measuring instrument/relays provided by approved make in respect of Transformer/HT Panel/DG /AC Package Units as supplied by approved manufacturer along with the equipments are also acceptable in addition.
2. Any other makes which are approved by BSNL CO up to the last date of sale of tender can also be used in this contract.

LIST OF INDIAN STANDARDS

- I.S.277 Galvanized steel sheets.
- I.S.325 Three Phase Induction Motors
- I.S.655 Metal Air Ducts
- I.S.732 Code of Practice for Electrical Wiring and fittings for Buildings.
- I.S.778 Gun Metal Gate, Globe and Check Valves for general purposes.
- I.S.900 Code of Practice for Installation and Maintenance of Induction Motors.
- I.S.996 Single Phase small AC and Universal Motors.
- I.S.1239 Mild Steel Tubes, G.I. Pipes, Tubular and other wrought steel fittings.
- I.S.1248 Direct Acting Electrical Indicating Instruments.
- I.S.1520 Horizontal Centrifugal Pumps for clear, cold and fresh water.
- I.S.1554 PVC Insulated (heavy duty) Electrical Cables
(Part-I) for working voltages upto and including 110 volts.
- I.S.2372 Timber for cooling towers.
- I.S.2516 AC Circuit Breakers.
- I.S.2592 Recommendation for Methods of Measurements of Fluid flow by
means of Orifice Plates and Nozzles.
- I.S.1822 Motor Starters of Voltage not exceeding 1000 volts.
- I.S.2208 HRC Cartridge Fuse – Links upto 650 volts.
- I.S.3589 Electrically welded steel pipes for water, gas and sewage.
- I.S.3624 Bourden Tube Pressure and Vacuum Gauges.

- I.S.4047 Heavy Duty air break switches and composite units of air break
switches and fuses for voltage not exceeding 1000 volts.
- I.S.6392 Steel Pipe Flanges.
- I.S.7403 Code of Practice for Selection of Standard Worm and Helical Gear
Boxes.
- I.S.8148 Specification for packaged air conditioning.
- CPWD General Specifications for Heating, Ventilation & Air conditioning (HVAC)-2004

IMPORTANT NOTE

All references to I.S.I. appearing in this specification may be read as Bureau of Indian Standards, Latest amended versions.

LIST OF SAFETY STANDARDS

- I.S.618 Code of Practice for safety and health requirements in Electrical and
Gas Welding and Cutting Operations.
- I.S.659 Safety code for Air Conditioning.
- I.S.660 Safety code for Mechanical Refrigeration.
- I.S.3016 Code of Practice for Fire precautions in welding and cutting operations.
- I.S.3210 Code for Safety procedures and practices in Electrical works.
- I.S.3696 Safety for Scaffolds and Ladders.

PROFORMA OF SCHEDULES

(Operative Schedules to be supplied separately to each intending tenderer)

SCHEDULE 'A'

Schedule of quantities : Attached

SCHEDULE 'B'

Schedule of materials to be issued to the bidder: Nil

SCHEDULE 'C'

Tools and plants to be hired to the bidder: Nil

SCHEDULE 'D'

Extra schedule for specific requirements/documents for the work, if any: Nil

SCHEDULE 'E'

Schedule of components of Materials, Labour etc. for escalation: Nil

SCHEDULE 'F'

Reference to General Conditions of contract :

Name of work:	As per NIT notification page
Estimated cost of work:	
Earnest money:	
Security Deposit and performance Guarantee	

General Rules & Directions: Officer inviting tender: Executive Engineer (E)
Electrical Division-I
Chennai

Definitions:

2(v) Engineer-in-Charge Executive Engineer (E), ED-I, **Chennai**
 2(vi) Accepting Authority SE (E), BSNL Electrical Circle-II, Chennai
 2(x) Percentage on cost of materials and labour to cover all over heads and profits 10% (TEN)

CLAUSE 5

Time allowed for execution **Twenty Four Months**

Authority to give fair and reasonable extension of time for completion of work: SE (E), EC, Chennai

Competent Authority for deciding reduced rates: SE (E), EC, Chennai

Clause 25

Competent authority for conciliation: SE (E) not in-charge of the work.

BSNL EW-8
Bharat Sanchar Nigam Limited
Electrical Wing

Electrical Division: I, Chennai

Sub Division: **IV, Chennai**

1. I/we have read and examined the notice inviting tender, schedule, specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, clauses of contract, special conditions, Schedule of Rates and other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.
2. I/We hereby tender for the execution of the work specified for BSNL within the time specified, schedule of quantities and in accordance in all respects with the specifications, designs, drawings and instructions and other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.
3. I/We agree to keep the tender open for ninety (90) days from the due date of submission thereof and not to make any modifications in its terms and conditions.
4. If I/We, fail to commence the work specified, I/We agree that the said BSNL shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely and the same may at the option of the competent authority on behalf of BSNL be recovered without prejudice to any other right or remedy available in law out of the deposit in so far as the same may extend in terms of the said bond and in the event of deficiency out of any other money due to me/us under this contract or otherwise.
5. Should this tender be accepted, I/We agree to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to therein and to carry out such deviations as may be ordered up to maximum of percentage mentioned in clause 12.3 of the tender form and those in excess of that limit at rates to be determined in accordance with provisions contained in clause 12.2.
6. I/we agree to furnish to BSNL, Deposit at Call receipt/FDR/ Bank guarantee of a Nationalized/ Scheduled Bank for an amount equal to 5% of the of the contract value in a standard format within two weeks from the date of issue of award letter. I/We agree to keep the performance bank guarantee valid as per the BSNL terms and conditions.
7. I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived there from to any person other than to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety or interest of BSNL.

<p>Signature of Witness (required in the case of bidder's thumb impression is given by the bidder in place of signature) Occupation of Witness :</p>	<p>(Signature of bidder) (Name & Postal address)</p> <p>Seal of Bidder</p> <p>Date:</p>
--	--

Acceptance of Tender

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of BSNL for a sum of Rs. _____ (Rupees_____)

The letters referred to below shall form part of this contract Agreement

- a)
- b)

For & on behalf of BSNL

Dated

Signature :
Designation :